

MANION'S WHOLESALE BUILDING SUPPLY
APPLICATION FOR EMPLOYMENT
(PRE-EMPLOYMENT QUESTIONNAIRE)

Phone _____ / _____ / _____ Date ____/____/____

Name _____ Middle Init. _____

Address _____

City _____ State _____

*Date of birth ____/____/____ *Marital Status _____ *No. of Children _____

Education: High School Graduate {Y / N} College _____ years. Vocational _____ years.

Employment Position Desired **Warehouse** () **Driving** () **Other** ()

Experience In Operating a Forklift. Yes / No [If yes] How Many Years _____

Do You Have a Valid Drivers License Yes / No

(**Driving Applicants**) **CDL** A___ B___ C___ Number of years. _____

Truck Size _____ Trailer size _____

(**Driving Applicants**) Have You Had Any Driving Violations Within The Last Five Years?(Yes / No) If Yes, Please Explain. _____

What Experience Have You Had In Building Materials. _____

List Other Equipment You Can Operate. _____

Wage Desired. Must be between \$ _____ and \$ _____

Will You Work Nights, Saturdays, Sundays, If And When Necessary? Yes / No

Submission of information is voluntary for questions marked with an *. Failure to provide this information will not jeopardize or adversely affect your consideration for employment.

Have you been convicted of a felony in the past 10 years? Note: A yes answer does not automatically disqualify you from employment. The nature and date of the offense, and type of job for which you are applying will be considered.

___ Yes / ___ No **[If yes]**, please explain: _____

Can You Pass a Physical Examination of Life Insurance Standards? (Yes / No)

Do You Have Any Previous Injuries? (Yes / No) **If Yes**, Please Explain _____

If You Had a Choice, Do You Prefer To Work Alone _____
Or With a Team _____ Or Either One _____

Do You Consider Yourself a Team Worker? (Yes / No)

Have You Had Any Previous Problems With Any Past Supervisors? (Yes / No)
If Yes, Please Explain _____

Are You Presently Employed? (Yes / No.) **If No**, How Long Have You Been
Unemployed. _____

If Now Employed, How Soon Would You Be Available? _____

May We Inquire at Your Present or Past Place of Employment? (Yes / No) **If No**,
Please Explain _____

How Many Jobs Have You Had In The Past Five Years? _____

List Any Organizations You Belong To or Any Hobbies You May Have. _____

References:

Please List At Least Two References Who Are Not Relatives.

1. Name _____ Occupation _____

City _____ State _____ Phone ____/____/____

2. Name _____ Occupation _____

City _____ State _____ Phone ____/____/____

Please List Three Previous Employers, Explain Your Job Duties, and List a Contact Person and Phone Number For Each. **Please Start With Last or Currant Employer.**

1. Name of Company _____ From _____ To _____

Job Duties. _____ Contact Person. _____

City. _____ State _____ Phone # ____/____/_____

2. Name of Company _____ From _____ To _____

Job Duties. _____ Contact Person. _____

City _____ State _____ Phone # ____/____/_____

3. Name of Company _____ From _____ To _____

Job Duties. _____ Contact Person. _____

City _____ State _____ Phone # ____/____/_____

State Any Additional Information You Feel May Be Helpful To Us In Considering Your Application. _____

Have you ever worked for a Manions corporation? **Yes** _____ **No** _____
[Manions Wholesale Superior Wi., Manions Wholesale St Cloud Mn., Manion Truss Superior Wi., Manion Truss Pillager Mn., Superior Wood Systems]

Signature: _____